

**St. Vrain Water Authority**  
DLG I.D. No. 67144  
**Board of Directors Meeting Regular Meeting**  
**Minutes**  
**November 13, 2023**  
**4:00 PM @ Firestone Town Hall**

A regular meeting of the Board of Directors of the St. Vrain Water Authority convened on Monday November 13, 2023, at 4:00 P.M. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado. Any director or consultant who was unable to physically attend the meeting could attend virtually.

The following Directors were in attendance, to wit:

Julie Svaldi (2026)	President	Present
Julie Pasillas (2024)	Vice-President	Present
Dave Lindsay (2024)	Secretary	Present
James Walker (2025)	Board Member	Present
Don Conyac (2025)	Treasurer	Absent

Also, in attendance was Rusti Roberto (Town of Firestone).

Tim Flynn (Collins Cole Flynn Winn Ulmer), Brett Gracely (LRE Water) and Mike Murphy (Ramey Environmental) attended via Zoom.

**Agenda Item 1:**

A quorum having been established, the meeting was called to order by the Authority's President, Julie Svaldi at 4:01 P.M.

**Agenda Item 2:**

Director Svaldi referred the Board to the meeting minutes for the October 9, 2023 Board meeting.

Motion to approve the minutes was made by Director Pasillas, second by Director Svaldi.

Motion passed unanimously by voice vote.

**Agenda Item 3:**

Bobby Matthews, a Firestone resident, gave public comment. Mr. Matthews believed the meeting was not properly noticed and violated State statutes.

**Agenda Item 4a:**

Director Lindsay directed the Board to the packet to the summary of current bills that were paid or are being processed for payment. Director Lindsay disclosed that he had received the Property Liability Pool paperwork and invoice. He explained that the amount was the annual fee and is not due until the end of the year, but wanted to get in front of the Board for approval.

Director Lindsay also disclosed that the cleaning company had started, and the amount owed was going to be the monthly charge for cleaning the office area twice a month.

Motion to approve the payment of bills was made by Director Walker, second by Director Svaldi.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Julie Svaldi	<b>X</b>		
James Walker	<b>X</b>		
Dave Lindsay	<b>X</b>		
Director Pasillas	<b>X</b>		

Motion was passed.

**Agenda Item 4b:**

Director Lindsay directed the Board to the financial statements.

Director Lindsay explained that this is the usual financials.

Motion to accept the financials was made by Director Walker, second by Director Svaldi.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Julie Pasillas	<b>X</b>		
Julie Svaldi	<b>X</b>		
James Walker	<b>X</b>		
Dave Lindsay	<b>X</b>		

Motion was passed.

**Agenda Item 4c:**

Director Lindsay recommended that approval of the Water Treatment Plant Security proposal be tabled until after the executive session so the Board would have a better understanding of the proposed improvements the work order would authorize. Refer to Agenda Item 8 below.

At the completion of the executive session, the proposed Work Order 2023-03 for CorKat was considered. Director Lindsay explained that upon the approval of the security system, it would be about 2 weeks to get everything installed once they had their low voltage sub-contractor available to do the work.

Motion to approve CorKat Work Order 2023-03 for the Water Treatment Plant Security System-Phase 1 was made by Director Pasillas, second by Director Svaldi.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	X		
Julie Svaldi	X		
Dave Lindsay	X		
Julie Pasillas	X		

Motion was passed.

**Agenda Item 4d:**

Director Lindsay directed the Board to Resolution 2023-07 Approving Hydro Resources Agreement for Services.

Director Lindsay explained that this was related to testing of the RO Brine Injection Well that needs to be completed and submitted to the EPA. He explained that this test is initially done during the permitting process, and the permit has an obligation for an additional step rate test once injection pressures reach the permitted limit. The new step rate test will establish a new allowable injection pressure. Once this test is completed the results will be sent to the EPA so they can re-issue the permit. Since the permitted injection pressure has been exceeded already, the plant is having some minor plumbing modifications to allow the plant to run in a recirculating mode that will prevent brine from having to be disposed of but also maintain the integrity of the UF and RO membranes. While the plant is in recirculation mode it will not produce water. It is not known how long the EPA permit amendment will take and, therefore, the plant could be shut down for several weeks.

The consultant that designed the well and who is helping with the EPA permit compliance has recommended that Hydro Resources complete this test, as Hydro Resources drilled this well and did the initial test. Director Lindsay explained that the expectation is to only have to complete this test now and not have to do another one.

Motion to adopt Resolution 2023-07 Approving Hydro Resources Agreement for Services, and to authorize the contract to be executed on behalf of the Authority once the funds for the work are secured, was made by Director Lindsay, second by Director Svaldi.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
James Walker	X		
Julie Pasillas	X		
Julie Svaldi	X		

Motion was passed.

**Agenda Item 5a(i) and 5a(ii):**

Director Svaldi opened the Public Hearing for the 2024 Budget of the St Vrain Water Authority at 4:17 P.M.

Tim Flynn, the Authority attorney noted that the Notice for the Public Hearing was published in the Longmont Times-Call newspaper on November 1, 2023. Director Lindsay said that he has a copy of the affidavit of publication in his file.

Director Svaldi opened the public comment period and asked for any public comments. Being none, the public comment period was closed at 4:18 P.M.

Director Svaldi asked for any Board comments. Director Lindsay noted the budget included in the packet incorporated the comments he received from the Board at the previous meeting as well as the final information he was missing in the previous draft. He noted that he had not included the Budget Detail Spreadsheet in the packet but handed out hard copies to those present. There was not further discussion and there were no questions from the Board.

Motion to adopt Resolution 2023-08 Adopting the 2024 Budget was made by Director Svaldi, second by Director Lindsay.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	<b>X</b>		
Dave Lindsay	<b>X</b>		
Julie Svaldi	<b>X</b>		
Julie Pasillas	<b>X</b>		

Motion was passed.

Motion to adopt Resolution 2023-09 Appropriating Funds was made by Director Svadli, second by Director Lindsay.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	<b>X</b>		
Julie Svaldi	<b>X</b>		
Julie Pasillas	<b>X</b>		
Dave Lindsay	<b>X</b>		

Motion was passed.

The Public Hearing was closed at 4:25 P.M.

The Board took a 5-minute recess.

**Agenda Item 6a:**

Director Lindsay explained that he met with Director Conyac and Jessica Clanton, the Authority Budget Officer about 3 weeks ago. The meeting was to discuss financial policies for the Authority, especially related to reserves the Authority may want or need to maintain. Ms. Clanton had suggested the Board review the policy documents the Town of Firestone has adopted as those are representative of statutory requirements and standard practice by many municipalities. Those policy documents were included in the packet. Director Lindsay recommended that the Authority postpone this discussion item until Director Conyac and Ms. Clanton were available to be part of the discussion. The Board agreed and the matter was tabled.

**Agenda Item 7a:**

Mike Murphy with Ramey Environmental Compliance referred the Board to the monthly activity report included in the packet. Mike noted that there was a probe that blew out due to high pressure, and was not under warranty. Parts were received and now IWS can finalize the repair. Mike noted that new piping was constructed to plumb a brine injection bypass line in order to recirculate the RO waste brine back thru the plant while the Injection Well testing was completed, and the EPA issued the amended injection permit.

Mike explained that the first sanitary survey has been scheduled for December 14, 2023. He explained that it is not uncommon to have an on-site inspection.

Director Lindsay explained that they were not sure why the pressure surged and caused the probe to fail but the surge did not repeat. He also referred the Board to a letter in the packet from Wayne Ramey explaining that Ramey Environmental was being purchased by a larger company. He noted that the letter assured that operations would remain the same and that Ramey Environmental will remain the Treatment Plants ORC. There were no questions or comments from the Board.

**Agenda Item 7b:**

Director Lindsay explained that Plummer Associates is providing assistance regarding the brine line on the RO system.

**Agenda Item 7c:**

Director Lindsay explained to the Board that Firestone has met with senior officials from IWS, the general contractor for the plant construction. The purpose for the meeting was to discuss a final settlement to allow the plant's final punch list to be completed and the contract closed out. He could offer no details, but a resolution may be close.

**Agenda Item 8:**

An executive session pursuant to Section 24-6-402(4)(d), C.R.S. to discuss and receive information regarding the details of the Water Treatment Plant security system.

Motion to go into executive session was made by Director Lindsay, second by Director Pasillas.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Julie Pasillas	<b>X</b>		
Dave Lindsay	<b>X</b>		
James Walker	<b>X</b>		
Julie Svaldi	<b>X</b>		

Motion was passed.

Executive Session Attendees: Director Svaldi, Director Pasillas, Director Lindsay, Director Walker, Rusti Roberto (Administrative Authority Clerk).

Executive Session Attendees via Zoom; Tim Flynn (Collins Cole Flynn Winn & Ulmer).

Executive Session began at 4:45 P.M.

At approximately 5:05 P.M. the Board returned to open public meeting. The Executive Session was recorded as required by law. Director Lindsay referred the Board back to Agenda Item 4c for consideration and action.

**Agenda Item 9:**

Next Meeting will be December 11, 2023 at Firestone Town Hall, starting at 4:00 P.M.

**Agenda Item 10:**

No other business was discussed.

**Agenda Item 11:**

Motion to adjourn made by Director Walker, second by Director Pasillas at 5:10 P.M.

Motion passed unanimously by voice vote.