

St. Vrain Water Authority
DLG I.D. No. 67144
Board of Directors Meeting Regular Meeting
Minutes
May 13, 2024
4:00 PM @ Firestone Town Hall

A regular meeting of the Board of Directors of the St. Vrain Water Authority convened on Monday May 13, 2024 at 4:00 P.M. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado. Any director or consultant who was unable to physically attend the meeting could attend virtually.

The following Directors were in attendance, to wit:

Julie Pasillas (2024)	Vice-President	Present
Dave Lindsay (2024)	Secretary	Present via Teams
James Walker (2025)	Board Member	Present
Don Conyac (2025)	Treasurer	Present

Also, in attendance was Rusti Roberto (Town of Firestone), Amber Kauffman (Little Thompson Water District), and Sean Doherty (Town of Firestone's appointment).

Tim Flynn (Collins Cole Flynn Winn Ulmer), Wayne Ramey (Ramey Environmental), and Andrew Case (LRE Water) attended via Teams.

Agenda Item 1:

A quorum having been established, the meeting was called to order by the Authority's Vice President, Julie Pasillas at 4:02 P.M.

Agenda Item 2:

Director Lindsay reported that the Town of Firestone has appointed Sean Doherty to the Board of Directors to serve out the term of Julie Svaldi, who had previously resigned her position because she was moving.

Oath of Office was administered to Sean Doherty by Rusti Roberto, Authority Clerk.

Director Doherty provided the Board with a brief introduction and his background.

Agenda Item 3:

Director Pasillas referred the Board to the meeting minutes for the April 8, 2024 Board meeting.

Motion to approve the minutes for April 8, 2024 was made by Director Conyac, second by Director Walker.

Motion passed unanimously by voice vote.

Agenda Item 4:

There was no public present, and no public comments were made.

Agenda Item 5a:

The meeting proceeded to the election of officers. Director Lindsay explained to the Board that with Julie Svaldi’s resignation the board needed to fill the President’s position. Director Conyac explained that with his new role as Town of Firestone’s Mayor and the time commitment that would require, he felt it was best to vacate his role as the Authority’s Treasurer.

Director Pasillas asked the board if there were any nominations for the election of officers.

Motion was made for Sean Doherty to serve as the Authority’s Treasure was made by Director Walker, second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
Sean Doherty	X		
Julie Pasillas	X		
James Walker	X		
Don Conyac	X		

Motion was passed.

Motion was made for Julie Pasillas to serve as the Authority’s President was made by Director Walker, second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Sean Doherty	X		
Dave Lindsay	X		
Don Conyac	X		
Julie Pasillas	X		
James Walker	X		

Motion was passed.

Motion was made for Director Lindsay to continue to serve as the Authority’s Secretary was made by Director Pasillas, second by Director Doherty.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
James Walker	X		
Julie Pasillas	X		
Sean Doherty	X		
Dave Lindsay	X		

Motion was passed.

Motion was made for Director Walker to serve as the Authority's Vice-President was made by Director Pasillas, second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Julie Pasillas	X		
Sean Doherty	X		
Dave Lindsay	X		
James Walker	X		
Don Conyac	X		

Motion was passed.

The Authority's officers are as follows:

Julie Pasillas (2024)	President
Sean Doherty (2026)	Treasurer
Dave Lindsay (2024)	Secretary
James Walker (2025)	Vice-President
Don Conyac (2025)	Board Member

Agenda Item 5b:

Director Lindsay directed the Board to the packet to the summary of current bills that were paid or are being processed for payment.

Director Lindsay explained that the Temperature Logging had been completed and was paid. He also explained that the IPT bills were a little high due to testing for the EPA, and their invoices would start to taper off. He explained that all the testing was due to compliance with the EPA permit for the Brine Disposal Injection Well in April. Director Pasillas asked if the amounts were included in the budget and the contract with IPT, Director Lindsay confirm these were within the contractual amounts.

Director Lindsay then went through the list of bills with explanations so that Director Doherty could get a feel for what was being paid. Director Doherty did ask if this was all included in the operating costs and Director Lindsay confirmed.

Motion to approve the payment of bills was made by Director Conyac, second by Director Walker.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	X		
Julie Pasillas	X		
Sean Doherty	X		
Don Conyac	X		
Dave Lindsay	X		

Motion was passed.

Agenda Item 5c:

Director Lindsay directed the Board to the financial statements in the packet. Director Lindsay explained that the Authority's finances were in good shape.

Motion to accept the financials was made by Director Walker, second by Director Conyac.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
Sean Doherty	X		
Dave Lindsay	X		
James Walker	X		
Julie Pasillas	X		

Motion was passed.

Agenda Item 5d:

Director Lindsay directed the Board to the packet and Resolution 2024-08, Website Accessibility Policy & Designating Website Accessibility Officer.

Director Lindsay explained that this Resolution was to Designate Rusti Roberto the Accessibility Officer. He explained that this was the last step to designate and adopt a policy.

Motion to approve Resolution 2024-08, Approving Website Accessibility Policy & Designating Website Accessibility Officer was made by Director Conyac, second by Director Doherty.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Julie Pasillas	X		
Don Conyac	X		
James Walker	X		
Dave Lindsay	X		
Sean Doherty	X		

Motion was passed.

Agenda Item 6a:

Wayne Ramey with Ramey Environmental Compliance referred the Board to the monthly activity report in the packet for the month of April. He explained that around April 2nd, the RO system wouldn't shut down automatically and discussed collaboration with the system manufacturer (Wigen) and the Authority engineering consultant (Plummer) to resolve the problem.

Director Conyac acknowledged the addition of the running data table that Ramey included in their report. He appreciated being able to compare current data with the previous 11 months.

Agenda Item 6b:

Director Lindsay explained that the Falloff test and the Temperature Logging tests on the Brine Disposal Injection Well were successfully completed in March and submitted to the EPA in April. Director Lindsay explained that IPT is also using data from the testing in a model to help predict the future function and capacity of the Injection Well.

Agenda Item 6c:

Director Lindsay reported that the last 2 vendors from the construction contract settlement between Firestone and IWS had responded, and payments had been submitted. Director Lindsay explained that this will be wrapped up and he would get the documentation to IWS with the remaining payment.

Director Lindsay also mentioned that the Firestone Board of Trustees approved the subcontractors to finish the punch list items at the plant and he is coordinating scheduling for them to complete the work. Once that work is completed the plant can get a certificate of occupancy.

Agenda Item 7a:

Next Meeting will be June 10, 2024 at Firestone Town Hall, starting at 4:00 P.M.

Director Pasillas mentioned that the Auditors that conducted the audit for the Town of Firestone, will be joining the Authority meeting with a 20-30-minute presentation.

Agenda Item 8:

No Other Business was discussed.

Agenda Item 9:

Motion to adjourn made by Director Conyac, second by Director Doherty at 5:05 P.M.

Motion passed unanimously by voice vote.