

St. Vrain Water Authority
DLG I.D. No. 67144
Board of Directors Meeting Regular Meeting
Minutes
July 10, 2023
4:00 PM @ Firestone Town Hall

A regular meeting of the Board of Directors of the St. Vrain Water Authority convened on Monday July 10, 2023, at 4:00 P.M. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado. Any director or consultant who was unable to physically attend the meeting could attend virtually.

The following Directors were in attendance, to wit:

Julie Svaldi (2026)	President	Present
Julie Pasillas (2024)	Vice-President	Present
Dave Lindsay (2024)	Secretary	Present
James Walker (2025)	Board Member	Present
Don Conyac (2025)	Treasurer	Present

Also, in attendance was Brad Eaton (Little Thompson Water District), Brett Gracely (Leonard Rice Engineers) and Wayne Ramey (Ramey Environmental).

Tim Flynn (Collins Cole Flynn Winn Ulmer), Scott Gattis (CorKat), Makeo Camense-Stevens (Verkada) and Lisa Sulmasy (Verkada) attended via Zoom.

A member of the public who is identified as Bobby Mathews also was present for the meeting.

Agenda Item 1:

A quorum having been established, the meeting was called to order by the Authority's Vice-President, Julie Pasillas at 4:02 P.M.

Agenda Item 2:

Director Lindsay reported that Julie Svaldi's term of office would have ended June 30, 2023. The Firestone Board of Trustees reappointed Julie to a new 3-year term at their meeting on June 21, 2023.

Director Lindsay administered the Oath of Office. After completing the oath, Director Svaldi presided over the remainder of the meeting. Attorney Flynn advised that Director Lindsay he could administer the Oath in his capacity as Secretary.

Director Lindsay reminded the Board that annually, the Board is supposed to appoint officers. There was no interest by the Board in changing the officers. They shall remain:

Julie Svaldi (2026)	President
Julie Pasillas (2024)	Vice-President
Dave Lindsay (2024)	Secretary
James Walker (2025)	Board Member
Don Conyac (2025)	Treasurer

Agenda Item 3:

Director Svaldi referred the Board to the meeting minutes for the June 12, 2023 Board meeting.

Motion to approve the minutes was made by Director Conyac, Second by Director Pasillas.

Motion passed unanimously by voice vote.

Agenda Item 4:

Bobby Matthews, a Firestone resident, gave public comment regarding the last tour of the water plant attended by the Board of Directors. Mr. Mathews said he was denied attendance and that it was not noticed as a meeting of the Board of Directors.

Agenda Item 5:

Director Lindsay reminded the Board of a discussion at the last meeting where he reported he started a discussion with a company that works with CorKat to provide integrated site security systems. Verkada is a site security systems platform manufacturer and supplier that works with regional partners like CorKat and can perform installations and provide integration of their systems into facility IT. Director Lindsay had previously noted a site security system would be needed to enhance the physical security measures that were part of the plant construction. His research into Verkada showed they were a newer company but with a notable client list.

Director Lindsay reported that he had shared site and building plans with Verkada to assist them in developing a proposal for the Authority. He had attended a site visit with CorKat to better review the site and discuss options for specific security measures the Authority would like to see. He will continue to work with them as they prepare their proposal. Director Lindsay also reminded the Board that Verkada's proposal is not binding. The Authority has not talked to any other security system providers and the Board could seek other proposals if they wish. Director Lindsay had started the discussion with Verkada because of their relationship with CorKat and is his belief that such a partnership could more easily and seamlessly facilitate integration into the IT system.

Director Lindsay introduced Makeo Camense-Stevens (Verkada) and Lisa Sulmasy (Verkada), who provided the Board with an approximately 20-minute presentation of their company and the services they provide.

At the conclusion of the presentation, Director Lindsay noted if the Board was still interested in seeing a proposal from the CorKat-Verkada team, they should be able to have that ready for the August meeting. Director Lindsay indicated there would be a public presentation but due to security concerns about the details of the system, there would also be an executive session presentation that would allow the team to show the Board the details of the system.

The Board directed Lindsay to proceed with development of the proposal and the August presentation.

Agenda Item 6a:

Director Lindsay directed the Board to the packet to a summary of current bills that were paid or are being processed for payment. He indicated that one of the bills was a reimbursement to him for some materials he purchased at Home Depot for the plant so he would be abstaining from the vote.

Motion to approve the payment of bills was made by Director Pasillas, Second by Director Svaldi.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	X		
Julie Pasillas	X		
Julie Svaldi	X		
Don Conyac	X		
Dave Lindsay			X

Motion was passed.

Agenda Item 6b:

Director Lindsay directed the board to the packet to see the current Financials. He noted that the balance sheet was missing but that there was a current profit-loss statement and the budget to actual comparison.

Motion to approve acceptance of financials, was made by Director Conyac and Second by Director Lindsay.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
Julie Pasillas	X		
James Walker	X		
Julie Svaldi	X		
Don Conyac	X		

Motion passed unanimously by voice vote.

Agenda Item 7a:

Director Pasillas asked this item be tabled until a future meeting when the Firestone Town Manager could attend since it involves utilization of Town staff.

Agenda Item 7b:

Director Lindsay referred the Board to a DRAFT engineering on-call services agreement with Plummer Associates included in the packet. Plummer was the design engineer for the water plant and served as the construction engineer as well. The form of agreement is the Authority's, and he is still working with them on the exhibits that will be part of the final agreement. Plummer originally put together the budget for this last Fall in anticipation the plant would be completed in April or May. They are revisiting that budget given the shortened timeframe. He indicated he expected to have a final version ready for the Board to act on at the August meeting.

Attorney Flynn noted that the legislature had again changed the allowable language to be used in public contracts related to persons not eligible to legally work in the US. He will make the appropriate revisions to the form agreement.

Agenda Item 7c:

Director Lindsay reported to the Board in addition to recommending an on-call engineer for the water plant, he recommends the Authority secure the services of a plant systems controls and SCADA integration firm to help with any problems that may arise or to help with modification of the current system programming. He said he has a firm in mind that has direct experience with this water plant he would like to solicit a proposal from. The Board had no objections.

Agenda Item 8a:

Wayne Ramey with Ramey Environmental Compliance referred the Board to the monthly activity report included in the packet. He noted the plant had started delivering water to Firestone last month. He also noted this month's report has and future reports would have a table showing the production totals and water quality information measured at the plant for the previous month. There were no questions or comments from the Board.

Agenda Item 8b:

Director Lindsay reported that the construction at the water plant had not progressed much. The contractor had completed most of the punch list items they could perform with their own forces but the remaining items on the list need to be performed by their subcontractors, but they have not scheduled them for the work yet. IWS has demobilized their forces from the site. Firestone has also closed out the construction contract for the Deep Injection Well Pump Station. Their final items have been completed and the station was working well.

Agenda Item 8c:

Director Svaldi reported a new fillable CORA request form had been added to the site that will be automatically distributed to appropriate Directors and staff when submitted. Director Pasillas said she would work with the Firestone GIS staff to get a more recent aerial image for the website.

Agenda Item 9a:

Next Meeting will be August 14, 2023 at Firestone Town Hall, starting at 4:00 PM. No conflicts were reported by the Board.

Agenda Item 10:

Two items were brought up:

- 1) Director Lindsay reported that the CDPHE staff has a presentation available for Boards and the public to provide background on the testing and compliance the water plant is required to perform and submit. Nicholas Griffith with CDPHE is available to attend the August 14 meeting to provide the presentation. The Board asked that he be scheduled for the presentation.

- 2) Director Conyac informed the Board despite the allegations previously made by a member of the public; he does not have a conflict of interest. He has consulted with both the Firestone Town Attorney, Bill Hayashi, and with the Authority Attorney, Tim Flynn, and confirmed that he is not precluded from voting on matters involving both the Authority and the Town.

Agenda Item 11:

Motion to adjourn made by Director Conyac, Second by Director Lindsay.

Motion passed unanimously by voice vote.